

# **Privacy Statement**

## **Our Commitment**

Beeswift Limited is committed to protecting your privacy and maintaining the security of any personal information received from you.

We strictly adhere to the requirements of the Data Protection Act and other related legislation in the UK. The purpose of this statement is to explain to you what personal information we collect and how we may use it.

### The information we collect

This notice applies to all information collected or submitted on this website or through direct orders over the telephone. When you Request information or services from us, we will ask you for the following personal or company information:

- Name
- Address
- Email address
- Phone number

We Do NOT Collect or store

- Credit/Debit Card Information
- Any sensitive personal information

However, when you place an order over the telephone, we will ask you for your payment card details. These are not recorded by or held on any of our systems and are entered directly in to our payment provider's PCI-DSS compliant payment system. We only record that you have made a payment.

### How we store it

To prevent unauthorised access, maintain data accuracy, and ensure the correct use of your information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

All information is held in a secure manner on security-tested systems and storage in the United Kingdom and the United States of America. All information held in the United States is with companies who have GDPR-compliant privacy statements and who operate to Privacy Shield standards.

## **How We Use Information**

We use the information you provide to fulfil your requests, manage your services and to allow us to monitor and improve our services to you. We may also look for your details



online to identify if we may be able to help you in the future. We do not share this information with any third-parties and we will only contact you with your consent.

We never use personally identifiable information provided to us in ways unrelated to those described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

We do not collect sensitive information about you and we recommend you do not provide it to us.

#### **Cookies**

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity. Your interaction with this website is collected using cookies by Google as part of Google Analytics and is protected under their standard privacy policy here.

For further information visit <a href="www.aboutcookies.org">www.allaboutcookies.org</a>. You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases some of our website features may not function as a result.

## **How To Access Or Correct Your Information**

If you would like to have access to your information, to alter it or remove it, or exercise any other legal right under the UK Data Protection Act, please write to

David Griffin, Beeswift Ltd., Unit 1, The Hub, Witton, Birmingham, West Midlands, B6 7EU

or via email to dataofficer@beeswift.com

Once we have verified your identity and eligibility to access the information you request, we will happily answer your request within 30 days at no charge to yourself.

This Privacy Policy was last updated on 01st April, 2021